

Clutton Parish Council

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Minutes of the monthly meeting of the Parish Council

Monday 20th July 2026 in the Village Hall, Venus Lane, Clutton

Present: Councillors B Bonner, J Bush, L Mitchell, M Thompson, J Rowell, J Tiley, G Williams (Chairman), Cllr S Ross (Ward Councillor) H Richardson (Clerk) and 1 member(s) of public.

Public Participation. None

164.1. Apologies for Absence: Tony Starr

164.2. Declarations of interest: None

164.3. Minutes:

- a) The Minutes of the meeting held on Monday 15th June 2026 were **approved**.
- b) Matters arising from the decisions of the last meeting: The Final Emergency plan has been circulated to B&NES, and councillors. Cllr Tiley asked for her phone number to be amended.

164.4. Planning:

a) Planning Consultations.

i) 26/02391/FUL: Batch Farm, Clutton Hill: Erection of detached building containing 2no. industrial units. The Parish Council resolved to OBJECT to the application. It was agreed that the proposed industrial units scale and in particular height, were just too large for its site which is in the greenbelt on the edge of the village. They appreciated that it is previously developed land and an established business, and wanted to be supportive of local business, but the structure will be very large and they thought it would be visible when descending Clutton Hill into the village.

b) Planning Decisions: None

164.5. Finance, legal, HR & Admin

- a) The monthly finance report and payments for July were approved. GW & BB to authorise payments.

				VAT to reclaim			
ep1482 & 1483	Salary Cheques	£	2,650.40	N	July		
ep1484	HMRC	£	771.38	N	Tax & NI - Month4		
ep1485	Primrose Garden Maintenance	£	648.00	£108.00	Grass cutting July		
ep1486	EDF Energy Customers	£	239.18	£11.39	Street Lighting (July)		
ep1487	Payman.co.uk	£	11.66		Underpayment - difference		
ep1488	Peter Rogers	£	312.00	N	Dog bins		
ep1489	Clutton Village Hall	£	250.00	N	Rent		
ep1490	Peter Rogers Expenses	£	77.12		Bin Bags, Keys for allotments, Hand rails, notice board keys.		
ep1491	H Richardson Expenses	£	76.70	N	Broadbank electricity, Paper, pens		
ep1492	Clutton village Hall	£	126.00	N	Grant for light Minute 163.5g		
					5,162.44		
Internal Transfer							
	Savings account to Current Account			£5,000.00			

- b) There were no candidates to consider for co-option onto the Parish Council.

164.6. Parks & Open Spaces

a) The Parish Council considered a proposal for new play equipment to replace the rocker fish and the swings. It was noted that the Rospa Safety inspection report was due and so it was agreed to defer the decision to consider the reports finding. The working group was asked to get some alternative quotes and individual installation costs so that the true costs can be compared.

b) The Parish Council approved immediate general maintenance of play park to include:

- Primrose to cut the top hedge
- Primrose to cut the Willow Hedge
- Purchase of replacement Play bark
- Purchase of Yacht varnish to treat the damaged wood parts of the climbing frame.
- Adjust the mats under the small swings
- Purchase repair kit for the wetpour surface under the swings.
- Purchase and fit replacement grips for the climbing wall.

It was agreed that the working group would arrange a site visit and make a 5 year maintenance and replacement programme once the Safety report has been received.

c) Allotments: The Parish Council reviewed inspection notes and approved the eviction of one plot as recommended in the report.

d) Allotments: The Parish Council considered the use of Plot 1c which had previously been given to the allotment society for another community area (June 2025). The Allotment society have said that they do not want to take on the plot and in the past year it has become very overgrown and accumulated a lot of rubbish.

Cllrs Rowell & Mitchell agreed to visit the site and report back next meeting with a proposal for the plot.

164.7. Highways, Rights of Way & Infrastructure.

a) The Parish Council approved expenditure of £130 for two men at work signs for the village operative.

b) The Parish Council noted the Area TRO review process from B&NES,

c) The Parish Council noted their frustration with the lack progress on the installation of the SID on the A37. The licence still needs to be counter signed by B&NES and the new post erected as promised. The Parish Council asked the Ward Councillor to speak to highways to achieve some progress.

d) The village Operative will be asked to carry out the immediate maintenance tasks in the Play area and cut the hedge at the bottom of the field

164.8. Community Engagement. No report

164.9. Correspondence since the last meeting:

a) B&NES: Temple Cloud Liveable Neighbourhood works. Work was due to start mid June, but has been delayed due to contractor availability.

b) Resident: Request for Give Way signs and to repaint road markings at the top of Clutton Hill. To be reported to fix my Street

c) Resident: Parking in Valley View. A resident raised concerns about persistent parking on the double yellow lines in the turning circle. Faded lines would be reported to fix my street, and the ward councillor suggested that the resident reports concerns about the building business to environmental health.

d) Resident: Request for an update on progress for improvements to pedestrian safety on Station Road. The Parish Council asked the Ward Councillor for assistance in trying to arrange a site meeting with highways officers. She will also speak to the Cabinet Member.

e) ALCA: Governance Structure. Noted.

164.10. The Ward Councillor reported that she has been dealing with complaints about inappropriate use of lanes by HGV's going the wrong way to industrial estates. She is trying to get the 30mph speed limit extended to Featherbed Lane. There will be two additional buses on the A37, one going from Bristol to Bath and one going from Bishop Sutton to Westfield. But she is aware this does not help bus access from the centre of the village. The Planning application behind the school will be heard by committee at the beginning of August. Some new documents are on the planning portal. She reminded councillors that the process for applications being referred to committee is changing.

164.11. Reports

a) Clutton United Charities: No report

b) Clutton Village Hall. Had a meeting.

c) Allotments. Next Walk around in August

d) Flood Warden. No incidents.

164.12. Report from Clerk was circulated.

164.13. Items put forward for the next meeting. Allotment plot 1c, Play area maintenance programme, new play equipment, Car park behind village hall.

The Date of the next meeting is Monday 21st September 2026 to be held in Clutton Village Hall at 7.30pm. The meeting closed at 21.25pm